

**The Lake St. George South Homeowners Association, Inc. DBA The Courts of Lake St. George  
Architectural Review Committee Submittal**

Instructions: Please complete this form and return with a copy of your alteration proposal drawing with dimensions.

Please deliver this request to:  
The Lake St. George South Homeowners Association, Inc.  
P. O. Box 1686  
Oldsmar, FL 34677  
Website: lsgshoa.com  
Send by Email to: board@lsgshoa.com  
Architectural Committee: Board of Directors

APPLICATION FOR ALTERATIONS, INSTALLATIONS & LANDSCAPING CHANGES

Date: \_\_\_\_\_ Unit Owner Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Evening Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

DESCRIBE IN DETAIL, THE TYPE OF ALTERATION AND MATERIALS YOU PROPOSE TO USE ON THE ARCHITECTURAL REVIEW FORM. An application requesting approval of any alteration which affects the, or modifies the existing exterior walls of the building, and therefore in the common element, MUST BE ACCOMPANIED BY A DETAILED DRAWING INDICATING LOCATION, SIZE AND TYPE OF CONSTRUCTION, AND OR OTHER PERTINENT INFORMATION.

Include a site plan drawing and a description of materials to be used including any landscaping changes if they so are part of this proposal. If approval is granted, it is not to be construed to cover approval of any governing codes or requirements. A building permit from the Pinellas County Building Department will be required for most property alterations or improvements. The owner is responsible for compliance with all code and permitting requirements. If a building permit is required when adding to the structure, you as the owner are required to submit a copy of the permit to The Lake St. George South HOA, Inc., for record of your start date and completion date of your project. As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure, that the application, the heirs and assigns thereto, hereby assume sole responsibility for the repair, maintenance or replacement of any such change, alteration, or addition. It is understood and agreed that the ASSOCIATION, is not required to take any action to repair, replace or maintain any approved change, alteration or addition, or any damage resulting there from for any reason to the existing original structure, or any other property. THE OWNER ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE AND ITS FUTURE UPKEEP.

In addition, the homeowner acknowledges that the Association will be held harmless from any liability arising there from; and indemnify them for all losses, costs, expenses and attorney's fee(s) in connection with any such addition to their home or surrounding area.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner understands that the Architectural Review Committee has up to **30 days** for review and approval or rejection after receipt of this application.

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Description of work to be completed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor: \_\_\_\_\_ License #: \_\_\_\_\_ Phone #: \_\_\_\_\_

PLANS AND DRAWINGS ARE TO BE INCLUDED IF APPLICABLE (Include site elevation, details, and specifications). Please list attachments and anticipated dates for start and completion of the alterations.

Inspected By: \_\_\_\_\_ Date Inspected: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Architectural Review Committee Final Decision:**

\_\_\_\_\_ **Approved**

\_\_\_\_\_ **Disapproved**

\_\_\_\_\_ **\*Approved with Conditions**

\* Conditions for Approval: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A.R.C. Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_